

Surveillance Equipment Approval

University Policy 1.7 governs the use of Electronic Equipment for Surveillance Purposes on campus. Procurement and use of such equipment requires the approval of the President of the University, in consultation with the University General Counsel. The Chief of the University Police Department will oversee that the proper equipment is chosen, will advise on installation, and will ensure that the use and review of any information is handled appropriately.

This approval form should be completed, explicitly outlining how the equipment is needed for the "protection of life and property", and should be sent in hard copy form to the President for signature. Once the use is approved by the President, it will be routed to the Police Department for completion of the request. Please feel free to attach additional sheets as needed.

Where surveillance equipment will be placed:

Why surveillance equipment is needed at this location:

Is this equipment meant to be permanent? _____

If not, please indicate length of time surveillance equipment will be needed: _____

Request submitted by:

Request approved by:

Printed Name Title

Dr. Larry Dietz, President

Signature Date

Signature Date

Request reviewed by:

Lisa Huson, General Counsel

Aaron Woodruff, Chief of Police
Illinois State University Police Dept.